

Community Collaborations Fund Application 2021 - 2022

Form Preview

Overview

Only applications for activities in hubs are currently being accepted.

Hubs are Mirrabooka, Inglewood and Osborne <https://www.stirling.wa.gov.au/leisure-and-culture/libraries-and-hubs/community-hubs>

The Community Collaboration Fund is aimed at invigorating localised community capacity building programs and/or providing activation of the four Community Hub locations as well as local community centres.

Funding will be allocated to projects that support initiatives which meet these main objectives:

- Build capacity through increasing the skills, knowledge, connection or wellbeing of the City of Stirling community.
- Enable organisations and community members to create lasting community connections.
- Meet objectives of the City's five Social Plans; Access and Inclusion plan, Aged Friendly Strategy, Multicultural Framework, Reconciliation Action Plan and Youth Framework.
- Collaborate with other community organisations, groups, business, services providers or the City of Stirling

Funding of up to \$2,500 can be applied for. More funds might be available for some projects. This is to be determined by the City of Stirling.

Any project that will include over 100 people are required to complete an event application which can be found [here](#).

Before applying for funding applicants should familiarise themselves with the information about the fund on our website, read through the Community Collaboration Fund Guidelines and speak to the City's Community Collaborations Officer.

You can contact us on 9205 8555 or email familyservices@stirling.wa.gov.au to get in touch with one of our team.

Eligibility

* indicates a required field

Applicants please note:

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

Please note that the Community Collaboration Fund will not support:

The following recipients and activities will not be eligible for funding:

- Applicants that have not met the terms and conditions of previous grants, or have outstanding acquittals or debts to the City.
- The same project has received funding from the City of Stirling in the past.
- Organisations aligned to a political cause.

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- The faith-based activities of religious organisations, this includes worship activities of a religious entity or group such as preaching, delivery of sermons, prayer services, rituals and the like
- Business overhead costs or day to day activities
- Projects that have already been funded within the financial year
- Projects that duplicate an existing service or project

Please note that incomplete applications and/or applications received after the respective closing deadline will not be considered.

If you have any questions in regards to the eligibility criteria or deadlines, please contact the [Community Collaborations Officer](#).

Confirmation of eligibility

I confirm that the applicant ..

Has read and understand the program guidelines *

- Yes
- No

Is sure that my project is applicable to this fund and not better suited to another City of Stirling Grant *

- Yes
- No

Is able to demonstrate alignment between their project and the aim of this grant *

- Yes
- No

Do you currently have any outstanding debts to the City of Stirling? *

- Yes
- No

Has successfully acquitted all previous funding (if applicable) with the City of Stirling *

- Yes
- No

Not eligible

Thank you for your interest in the Community Collaboration Fund.

You have indicated that you are not eligible for funding. If you would like to discuss eligibility requirements further please contact the City of Stirling's Community Collaborations Officer on (08) 9205 8555 or email familyservices@stirling.wa.gov.au

Have you contacted the City of Stirling

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Have you contacted someone at the City of Stirling to discuss your application prior to applying?

- Yes
- No

We highly recommend speaking with our team prior to applying, as they can support to

Please contact the City

Thank you for your interest in the Community Collaboration Fund.

You have indicated that you have not yet discussed your idea with the City of Stirling.

In order to submit your application, please contact the City of Stirling's Community Collaborations Officer on (08) 9205 8555 or email familyservices@stirling.wa.gov.au

Applicant details

* indicates a required field

Company/Organisation details

Please select the relevant category *

- I'm applying on behalf of a non-incorporated organisation
- I'm applying on behalf of a collective with no ABN
- I'm applying on behalf of a not-for-profit organisation
- I'm applying as a sole trader or on behalf of a small business/organisation

Name of group/business/organisation if applicable

Organisation Name

ABN if applicable

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

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Tax Concessions

Main business location

Must be an ABN.

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Website

Must be a URL.

Contact person: *

First Name

Last Name

The best person to contact to discuss the application

Position within organisation

Email *

Phone number *

Project details

* indicates a required field

Project title *

Project description - please tell us what you are planning to do *

Provide a short description (max 500 words)

Key dates, including a start and end date - Please ensure this date is after the grant round closes *

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Provide a brief timeline of your project - from start to finish. All projects must have a start and end date. Keep in mind it may take a few weeks to process applications and make payments

Is this project going to take place in a Community Hub? *

- Yes
 No

Community Hubs are located in Mirrabooka, Osborne, Inglewood and Scarborough

Proposed Venue or Location *

How many people are likely to benefit from the project? *

How many people within the City of Stirling will this project benefit? *

What are the expected outcomes of the project? This is about how the project will improve outcomes for the community. *

Keeping the guidelines in mind describe at least three things you want the project to achieve in terms of benefits for participants and/or others.

How will you know if these outcomes have been achieved? *

Include how you will evaluate the project e.g. surveys, registrations, participant feedback

Please outline how you will collaborate with others to deliver this project *

This includes community, service providers, local business, the City of Stirling

Outline the organisations/individuals capability to deliver this project *

Must be no more than 350 words.

What experience does the applicant have in delivering similar projects?

Budget

* indicates a required field

Please outline your project expenditure in the table below

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- The budget should be GST exclusive
- Ensure you have included fair rates of pay for contractors
- Provide clear descriptions for each item
- Use of City of Stirling business are preferred
- Items and cost acquired prior approval of this application can not be included in the application
- **In kind** contributions (e.g. planning time, additional cash contribution (if any) and other contributions from applicant) **MUST** be included in the budget
- Please attach quotes for items \$500 or more, items over \$500 without a quote will not be considered

If you have discussed applying for more than \$2,500 with the City of Stirling, please include details below. Please note that you will not be able to enter more than \$2,500 into the total funding amount requested box.

Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Total funding amount requested *

\$

Must be a dollar amount and no more than 2500.

Budget - Community Collaboration Fund

Items purchased with this \$ grant

Briefly describe how this item will be used for your project

Please provide a brief description of items that will be purchased using this grant		Please let us know how these funds will be used to support your project
	\$	
	\$	
	\$	
	\$	
	\$	

Budget - In Kind

In kind and other funding

\$

Please list all in kind contributions and any other sources of funding for this project. Please note in kind contribution are required.	
	\$
	\$
	\$
	\$

Budget Totals

Total Expenditure Amount

\$

This number/amount is calculated.

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Please include any additional information regarding your budget (including any other funding sources if applicable) and upload any relevant documents here

Please attach quotes for any items over \$500- please note if you do not attach a quote for items over \$500 they will not be considered

Attach a file:

Max 25mb

Upload other budget specific documents

Attach a file:

and/or

Provide weblink:

Must be a URL.

Acknowledgement of grant funding

* indicates a required field

Please detail how do you plan to acknowledge the City of Stirling's support of your project? *

- Verbal acknowledgment of City of Stirling support at event or whilst event is occurring
- Social media hashtags and @ mentions
- Display of City of Stirling signage/banner at the event or over the project duration
- Acknowledgment of City of Stirling support on select project materials
- Other:

Attachments

Please upload any relevant attachments below.

Certificate of Currency for public liability insurance (if applicable)

Attach a file:

Max 25mb per file

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Certificate of Incorporation (if applicable)

Attach a file:

Max 25mb per file

Additional supporting documents (Could include samples of work/letters of support or any other documents which will support your application)

Attach a file:

Max 25mb per file

and/or

Provide weblink:

Must be a URL.

Declaration

* indicates a required field

Privacy notice

The City of Stirling pledges to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, [click here](#).

Canvassing of Elected Members

If, prior to the determination of a grant, an Applicant (or any agent) canvasses any Elected Member of the City of Stirling, or attempts to provide additional information, either directly or indirectly, on any matter relating to the application to an Elected Member, the applicant may be disqualified and the grant excluded from the assessment process.

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant is approved for this funding, they will be required to accept the terms and conditions of the funding as outlined in the letter of approval and or agreement.

Name *

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Position within organisation (if applicable)